#### GENERAL TERMS AND CONDITIONS ZEBRA LEGAL

#### WHO ARE WE?

1.1 We are Zebra Legal, a private company with limited liability, having its registered office in Amsterdam, and our office at Rokin 75, 1012 KL Amsterdam. Our Chamber of Commerce number is 89716094. Our website is https://www.zebralegal.com.

# 2. THESE GENERAL TERMS AND CONDITIONS

2.1 If you have entered into a contract with us, you have received and accepted these general terms and conditions from us. These general terms and conditions apply to all persons acting under the name Zebra Legal.

### 3. How do we work?

- 3.1 In principle, we work with a fixed hourly rate. We agree the hourly rate with you in advance.
- 3.2 With us, it is also possible to make a fixed-price agreement or take out a subscription.
- 3.3 In principle, payment is in arrears per month (where we value payment within 30 days). In the case of a fixed-price agreement, payment takes place at the end of the project. In the case of a subscription, the subscription price is debited monthly.

### 4. OUR TEAM

- 4.1 We work with a core team of specialists. If we do not have the expertise in-house, we engage lawyers and attorneys from our network (third parties). Our general terms and conditions apply to everyone working under the name Zebra Legal.
- 4.2 When you give an assignment to us, you are giving an assignment to Zebra Legal B.V., even if you have a team member in mind to carry out the assignment. We have excluded the effect of articles 7:404 and 7:407 paragraph 2 of the Civil Code.
- 4.3 If we engage lawyers and attorneys from our network who are not working under the name of Zebra Legal (third parties), we will not be liable for any damage the third party may cause in his or her actions or omissions.

# 5. WHAT DO WE NEED FROM YOU?

- 5.1 To work for you, we need to identify you. We also need to understand the ownership and control structure of your company. If we see anything suspicious, we must report it to the authorities.
- 5.2 To carry out the work, we need personal data (name, e-mail address, telephone numbers and for some a copy of an identity card). We keep this data for as long as it is needed for the project. For specific questions regarding our policy on personal data, please refer to our privacy statement.

## 6. LIABILITY

6.1 If we make a mistake, we are liable, up to the amount our insurance pays out (currently: up to EUR 2,500,000 per event/year), plus our excess. If the insurer does not pay out, we accept liability up to three times the amount of the invoice for the month in question.

# 7. END OF ASSIGNMENT

7.1 You can terminate the assignment at any time. We would then like to hear the reason for this and will charge you for the last work done. We can refer you to another office if you wish.

# 8. FEEDBACK AND COMPLAINTS

8.1 Should you have any feedback or a complaint, please report it. We would like to hear your feedback. We take it very seriously. To this end, we have written a complaints procedure, which you can find on our website.

# 9. CLAIMS FROM A THIRD PARTY

9.1 In principle, our advice is only intended for you. You therefore indemnify us against third-party claims related to the assignment you have given us, unless of course we have made a mistake or acted deliberately recklessly.

## 10. SECRECY

10.1 We keep secret everything you tell us around the assignment you have given us. We ask our partners to do the same. This only does not apply if the law, a court or a government body orders us to disclose something.

# 11. OTHER MATTERS

- 11.1 We do not have a third-party foundation, so we cannot receive third-party funds.
- 11.2 For your convenience, we have written these general terms and conditions in Dutch and English. Should a dispute arise over the content, the Dutch version will be binding.
- 11.3 Dutch law applies to our agreement.